

# Privacy Policy for FixHR

This privacy policy outlines how FixHR collects, uses, and protects your personal information when you use our services. We are committed to ensuring that our client's privacy, and that of our enquirers', is protected.

## Information Collection

We collect personal information from you when you register on our site, subscribe to our newsletter, respond to a survey, fill out a form, or use our services.

### Information Use

Any personal information collected may be used in the following ways:

- To personalise your experience with our services.
- To improve our website and services based on user feedback.
- To send periodic emails regarding updates, new products or services, company news, or relevant industry information.

## Information Security

We are committed to ensuring that your personal information is secure. We use industry-standard data security tools and measures, including secure cloud storage via Zoho Workdrive, to protect your personal information from unauthorised access, use, or disclosure.

## **Privacy Policy Updates**

We may update this privacy policy from time to time.

#### Contact Us

If you have any questions or concerns about our privacy policy, please contact us at ainsley@FixHR.co.nz.